



**RELEASE FOR DEMOLITION / REMOVAL OF STRUCTURE**

(To be submitted with application for demolition permit)

Address of Property: \_\_\_\_\_ Description: \_\_\_\_\_

Year Built: \_\_\_\_\_ Owner: \_\_\_\_\_ Owner's Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contractor Phone #: \_\_\_\_\_

780 CMR 112.0 of the State Building Code states: "A permit to demolish or remove a building or structure shall not be issued until a release is obtained from the utilities stating that their respective service connections and appurtenant equipment, such as meters and regulators have been removed or sealed and plugged in a safe manner."

**GAS COMPANY:**

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title / Position: \_\_\_\_\_

**ELECTRIC COMPANY:**

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title / Position: \_\_\_\_\_

**TELEPHONE COMPANY:**

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title / Position: \_\_\_\_\_

**CABLE TELEVISION:**

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Title / Position: \_\_\_\_\_

The above signed hereby certify that all utilities located at the above described property in the Town of Lexington, Massachusetts, are removed or sealed and plugged in accordance with 780 CMR 112.0 of the State Building Code.

**TOWN DEPARTMENTS:**

<b>BOARD OF HEALTH: 862-0500 ext. 200</b> Name: _____	<b>CONSERVATION COMM.: 862-0500 ext. 226</b> Name: _____
<b>FIRE DEPARTMENT: 862-0272</b> Name: _____	<b>TREE WARDEN: 861-2758</b> Name: _____
<b>HISTORIC DISTRICTS COMM.: 862-0500 ext. 294</b> Name: _____	<b>DPW SEWER &amp; WATER:</b> Name: _____
<b>HISTORICAL COMMISSION: 862-0500 ext. 701</b> Name: _____	<b>DPW SOLID WASTE COORDINATOR: 274-7298</b> Name: _____

**COMMENTS (Use separate sheet if additional space needed):** \_\_\_\_\_

I hereby certify that I have given written notice of the proposed demolition to owners of all adjoining lots and to wired or other affected facilities in accordance with 780 CMR 112.2 or 5112 of the State Building Code:

Applicant's Name (Print): \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

**CERTIFIED PLOT PLAN SUBMITTED:** \_\_\_\_\_ **PERMIT#** \_\_\_\_\_

## RELEASE FOR DEMOLITION/REMOVAL OF STRUCTURE INSTRUCTIONS

It is the responsibility of the applicant to obtain signatures from the following: Gas Company, Telephone Company, Electric Company and Cable.

As well as from the following Town Departments:

**HEALTH DEPARTMENT** – Community Development Office – G8 – Town Office Building- An asbestos abatement letter stating that the asbestos has been removed from the dwelling and that the dwelling has passed final air sampling clearance, or that the dwelling does not contain asbestos. A State licensed asbestos removal company must do the work. All mercury-containing products (i.e. thermostats, boiler switches, mercury switches) must be removed and properly disposed of. The Health Department will accept small amounts of mercury containing devices or larger amounts may be brought to the household hazardous waste facility at one of the collection dates.

**FIRE DEPARTMENT** – 45 Bedford Street – Any fuel oil tanks in the building, or otherwise on the property, must be removed along with fill and vent pipes. A permit is required for the removal of fuel oil tanks. An inspection will be performed prior to demolition sign off.

**HISTORIC DISTRICT COMMISSION** – Community Development Office – G8 – Town Office Building: Sign off is needed only if structure is located in the Historic District. When applying for approval to demolish a building, it is generally necessary to get approval from the Historic District Commission of the replacement building before demolition will be approved.

**HISTORICAL COMMISSION** - Community Development Office – G8 – Town Office Building

The Historical Commission must review all structures requesting to be demolished if the structure is on the Cultural Resources Survey or is over 50 years old. Public Hearings are held monthly at which time the demolition is approved or delayed subject to the Demolition Delay Bylaw. The Commission will consider the architectural importance of the structure as well as its historical significance. Please leave a copy of the form in the top tray on the window at the end of the counter for the Board's signature. Log in the address and the date left in the book. If approved, you will find the form in the bottom tray.

**CONSERVATION COMMISSION** - Community Development Office – G8 – Town Office Building –Sign off must be received confirming the project is not within wetland resource areas or their buffer zones or that a Conservation permit has been obtained.

**TREE WARDEN** – DPW, Bedford Street – A certified plot plan, prepared by a Massachusetts registered land surveyor is needed and shall show all existing trees on the property of six-inch caliper or greater and such trees within 15-feet of the property line or 30-feet of the street that will be removed during demolition. In compliance with the Town's Tree Bylaw, a site visit must be scheduled with the Tree Warden (781-861-2757) to review any trees on the property that are to be removed for construction. A replanting plan will be developed on site and then the project will receive a sign off.

**DPW SEWER & WATER** - DPW, Bedford Street – 1. Prior to the request to shut off water, any asbestos abatement must be completed in that water may be needed. 2. The owner must provide access to the structure for the removal of the meter and at which time the water will be shut off at the curb box (Property Line). 3. The property owner is responsible to secure the services of an excavator and cut the water line and peel it back to the property line (curb box) and "crimp" the line. This will enable them to have water during the construction process. They will go down to 201 Bedford Street and pay a "water use" fee for the water to be turned on during the construction process. 4. At the same time they will dig up the sewer line and the Water/Sewer Dept can inspect it before it is "capped" and buried. 5. Once the above is completed the "sign off" on the demo permit can be done.

**SOLID WASTE COORDINATOR** – DPW Facility, 201 Bedford Street – The Massachusetts Department of Environmental Protection has promulgated a regulation banning the disposal of certain types of construction and demolition (C&D) waste such as asphalt, brick, and concrete, wood and cardboard. The new waste ban went into effect in July of 2006. Prior to demolition the Superintendent of Environmental Services conducts a site visit (if needed) or phone inquiry to assess if there are reusable materials that the property owner is interested in diverting prior to demolition. This is a voluntary program in which the Town acts as a liaison between the home owner/builder and the Building Materials Resource Center who accepts donations of quality building material and offers these materials to low and moderate-income families. The benefits include the diversion of good quality building materials from traditional disposal, save on disposal fees and earn valuable tax deductions for donors. For further information contact Robert Beaudoin at 781-274-7298 or contact the BMRC at 617 442-8917 or visit [www.bostonbmrc.org](http://www.bostonbmrc.org).